

RUC-King's Graduate Program in Asian and International Affairs

APPLICATION HANDBOOK

for International Students

WELCOME TO APPLY

TO RENMIN UNIVERSITY OF CHINA
SCHOOL OF INTERNATIONAL STUDIES

Thank you for your interest in the RUC-King's Graduate Program in Asian and International Affairs. This handbook is designed to guide you through the application process, including the search for funding opportunities.

We hope this resource will maximize your chances for admission.

The Admission Team
School of International Studies
Renmin University of China

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1. INTRODUCTION

Applicants can proceed with your application through Renmin University Int'l Students Office online application system. A step-by-step guidance is provided in section 2. Once you have completed the application at RUC, we will guide you through the subsequent application process at King's.

While completing the Renmin University application, students can also apply for funding opportunities to support their studies in China. You may choose between Chinese Government Scholarships (CGS) or other funding opportunities offered directly by the university.

The available scholarships are summarized in the table below. More details about the scholarships can be found in section 3.

Type of student	Program application website	Scholarship application website
Self-supporting	https://international.ruc.edu.cn	No scholarship
CGS through Chinese embassy/consulate	https://international.ruc.edu.cn	https://studyinchina.csc.edu.cn
CGS through Renmin University	https://international.ruc.edu.cn	https://studyinchina.csc.edu.cn
Other scholarships through Renmin University	https://international.ruc.edu.cn	You will receive the scholarship application form via email once we receive your application. You will fill it out and send it back by email.

2. RENMIN UNIVERSITY APPLICATION

2.1 STEP-BY-STEP APPLICATION PROCEDURE

STEP 1

- To start your application, go to https://international.ruc.edu.cn

STEP 2

- Create account
- Select "master's programs in English"

STEP 3

- Fill out application.
- When selecting "preferred majors", your first choice should be "School of International Studies" as your department and "Contemporary China Studies" as your program name.
- The system will automatically require you to choose another option to proceed. You can select any second option, but keep in mind that if admitted, you will be enrolled by the School of International Studies. At the voice "agree to adjustments", select "no".

STEP 4

- If you wish to apply for the Government Scholarship, first fill out the form on the scholarship application website, then attach it to your RUC application as other supporting materials
- If you wish to be considered for Renmin University Scholarships, make sure to complete the scholarship application form that we will send you by email.

STEP 5

- Upload the required documents and pay the application fee.

STEP 6

- If you need a pre-admission letter to apply for the Chinese Government Scholarship, please let us know via email at chinastudies@ruc.edu.cn .

STEP 7

- Check your application account and email regularly, we will invite you for an interview to determine whether you will be awarded a scholarship.

STEP 8

- Attend the interview.

STEP 9

- Receive the admission letter in late June.

2.2 RUC APPLICATION DOCUMENTS

The following documents are required to complete the Renmin University application:

1. **Application Form for International Students of Renmin University of China**

   This form is generated automatically once you fill out the online application.

2. **Certificate of Highest Degree Obtained (one of the following two options)**

   1) Applicants who have graduated should submit the copy of their degree + the original notarisation. Notarisation from the following institutions is accepted:
   - Chinese Service Center for Scholarly Exchange （online） (https://zwfw.cscse.edu.cn/?aisiteOutPageId=d6d3e563e2234b0e9f03713257a930ca)
   - Ministry of Education of China,
   - Ministry of Education of the applicant's country,
   - The applicant's embassy in China,
   - The Chinese embassy/consulate in the applicant's country,
   - Other institutions entrusted by the Ministries and Embassies mentioned above.

   2) Applicants who are currently students at a school, can submit one of the following:
   - Copy of the expected graduation certificate issued in English by their current university (the expected date of graduation must be no later than September 1, 2027),
   - If the certificate is not in English, the expected graduation certificate should be notarised. Notarisation is accepted by the institutions listed above.

   N.B. Students who submit the expected graduation certificate will be requested to provide their degree and confirmation of graduation within two weeks from registration in September. Neglecting to do so will lead to the termination of their registration.

3. **Transcript (original or notarized)**

   The minimum GPA requirement for this program is 3.0 (out of 4.0) or the equivalent. The transcript must include all courses taken during the final education period. If the full score of a course is not 100, please provide a guide to interpret the transcript.

4. **Copies of the First Page and (for applicants currently in China) Visa Page of the Passport**

   The applicant must hold an ordinary passport. Other types of passport or ID documents are not allowed for application. The validity of the passport must be later than **March 31, 2028**. Otherwise, please change the passport in advance. Applicants must apply for registration and study in China with ordinary passports. Students who are currently in China, should also submit a copy of their Chinese visa/residence permit. If you are not currently in China, there is no need to submit this. Please do not change the passport and

personal information between the online application and the onsite registration. The change will affect the enrolment accordingly.

5. **Two Recommendation Letters**
   Two recommendation letters are required, from two professors or associate professors written in Chinese or English using the letterhead with the university's name at the top. The recommendation letters must contain the signature, name, position, work unit and contact information of the recommenders. Applicants who have left the University for a long time and cannot get in touch with the university may submit two recommendation letters issued by the leaders in charge of the applicant's work unit using the letterhead paper of the recommenders.

6. **Personal Statement**
   The personal statement shall be written in English. It provides an opportunity for students to present themselves including personal study and work experience, academic research achievements, research plans, career planning after graduation, etc.

7. **Foreigner Physical Examination Form**
   The Foreigner Physical Examination Form should be the original document in English or Chinese. The template of Foreigner Physical Examination Form can be downloaded on the website of International Students Office (*http://iso.ruc.edu.cn/ENGLISH/Download/ApplicationDocuments/index.htm*). The applicants should go to local qualified hospital for physical examination in strict accordance with the items specified in the Foreigner Physical Examination Form. A physical examination form missing items, photo, cross-page seal, signature of the doctor, and the seal of the hospital is considered invalid. The validity of The Foreigner Physical Examination Form is 6 months.

8. **English Proficiency Certificate**
   The valid IELTS Academic overall score of 6.0 or above, or a valid TOEFL iBT overall score of 90 or above (for tests taken before January 21, 2026) / 4.5 or above (for tests taken on or after January 21, 2026), or a Cambridge English C1 Advanced score of 180 or above. Applicants who are native English speakers, or who have completed or are pursuing a degree where the medium of instruction is English, are not required to submit the English proficiency certificate.

9. Proof of Economic Capability (one of the following two options)

1) The Employment & Income Certificate of the applicant or the guarantor

2) The Bank deposit of applicant or the guarantor should be no less than RMB 30,000.

10. Letter of Guarantee

The template of the Letter of Guarantee can be downloaded from the application platform (http://iso.ruc.edu.cn/ENGLISH/Download/ApplicationDocuments/index.htm). The Letter of Guarantee should be signed by the applicant's relative or the economic guarantor.

11. Certificate of No Criminal Record (one of the following two options)

1) Applicants who are currently not in Chinese mainland should first obtain the certificate of no criminal record from the local public security department (usually the police or the relevant court house). Then, if the certificate is not in English, they should notarise the document through the Chinese embassy/consulate in their home country.
2) Applicants who are currently in Chinese mainland should offer the original certificate issued by entry and exit administration departments of China.

The Renmin University of China Commitment Letter for Non-Criminal Record on International Students Office website is not for the Master Programs in English, and it cannot be used as *the Certificate of No Criminal Record.*

12. Nationality Proof Documents

According to the Nationality Law of the People's Republic of China and the Letter No.12 [2020] of the Ministry of Education of the People's Republic of China, some applicants shall provide additional materials.

13. Additional Documents

No further documents are required, but you may add additional files such as CV/resume, publications, or anything that you think is relevant to your application.

3. FUNDING OPPORTUNITIES

3.1 RENMIN UNIVERSITY TUITION SCHOLARSHIPS

Renmin University offers other scholarship to prospective applicants with outstanding academic record. These scholarships vary on a yearly basis but they usually come in the form of partial or total tuition refund, and vary from CNY 10.000 to CNY 60.000. All applicants are considered for the scholarship automatically. Selection will be based on three components: strength of application materials, performance during the interview, your answers two the following questions in the scholarship application form:

1. What unique qualities or experiences do you bring to the table, and how do they make you a strong candidate for this scholarship?
2. What are your academic and career goals, and how will this scholarship help you achieve them?

3.2 CHINESE GOVERNMENT SCHOLARSHIP

The Chinese Government Scholarship (CGS) is a funding program offered by the government of the People's Republic of China. It is managed by the China Scholarship Council (CSC).

This funding scheme varies for each scholarship type, but usually covers at least tuition or part of the tuition and may also include on-campus accommodation, health insurance, and monthly stipend. Eligibility criteria and more details can be found on the CGS official website.

The CGS scheme has several programs. You may apply for more than one, but you can only be awarded one scholarship.

3.2.1 BILATERAL PROGRAM

This program is established by the Chinese government and the governments and institutions of other nations. To apply for this scholarship, you should contact the Chinese embassy or consulate in your home country and apply directly there.

To increase your chances to be admitted to the Double MA Program with this scholarship, you may be asked to submit a pre-acceptance letter from us. In that case, you can contact us directly for this letter.

3.2.2 UNIVERSITY PROGRAM

This program is established directly though cooperation with Chinese universities.

3.2.3 MOFCOM SCHOLARSHIP

This scholarship scheme is sponsored by the Chinese Ministry of Commerce. Eligibility criteria and programs included in this scheme vary on a yearly basis. We encourage you to check before applying. More details can be found here.

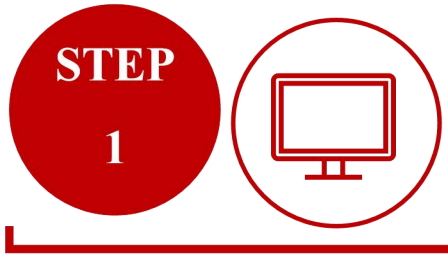
3.2.4 OTHER CHINESE GOVERNMENT SCHOLARSHIP PROGRAMS

These programs are set up through agreements between China and international organizations and institutions.

An applicant shall file an application with the international organizations and institutions concerned. Eligibility depends on nationality and changes on a yearly basis. Please ensure that Renmin University is among the universities included in the program in the year you are applying.

Name of the Program	Eligibility	Website
EU Program	Students and scholars from EU member states	http://www.chinamission.be/eng/zglx/
AUN Program	Students and scholars from ASEAN member states	https://www.aunsec.org/aunaction/scholarships
PIF Program	Students and scholars from Pacific Island countries	www.forumsec.org

3.2.5 CHINESE GOVERNMENT SCHOLARSHIP ONLINE APPLICATION PROCEDURE



Go to https://www.campuschina.org/index.html



Click on scholarship application for students, create account and start application online.



Edit personal details, then choose the type of scholarship you want to apply for.



Input the right agency number: For type A, it is the agency number of the Chinese embassy/consulate. For applications directly through Renmin University, it is 10002.



To find the right program, choose:

- Preference of institute: Renmin University of China
- Discipline: law
- Major: international relations



Complete the application, submit it, and send a copy to the relevant authority (Chinese embassy/consulate, Renmin university, or another relevant institution)

3.3 SUMMARY OF FUNDING OPTIONS

Name of scholarship	Application body	Scholarship application website	Agency number	Amount of scholarship	Application Deadline
Chinese Government Scholarship (type A)	Chinese embassy/ consulate	https://www.campuschina.org/index.html	Check with embassy	Tuition waiver, campus accommodation, medical insurance, monthly stipend	Varies country by country, typically December to March
Chinese Government Scholarship university program (type B)	Renmin University	https://www.campuschina.org/index.html	10002	Tuition waiver, campus accommodation, medical insurance, monthly stipend	January15th
EU, PIF, AUN programs	Relevant international organization	https://www.campuschina .org/index.html	Check with relevant authority	Tuition waiver, campus accommodation, medical insurance, monthly stipend	Varies country by country, typically January to February
MOFCOM	Chinese Ministry of Commerce	https://www.campuschina .org/index.html	00010	Tuition waiver, campus accommodation, medical insurance, monthly stipend, round trip flight, settlement fee	Varies country by country, typically January to February
Renmin University Of China Tuition Scholarships	Renmin University	n/a	n/a	CNY 10.000 to CNY 60.000 upon registration and payment of the tuition fee	May 30th